

NORTON-ON-DERWENT TOWN COUNCIL

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Minutes of the Meeting of the Town Council held in the Council Chamber
Commercial Street, Norton-on-Derwent on Monday 20 July 2015 at 7.00pm.

PRESENT Councillor R. King (Mayor) in the Chair;
Councillors A. Croser, J. Gray, Mrs D. Keal, D. Lloyd-Williams, B. Mehrtens,
Mrs A. Spencer, H. Spencer, Mrs A. Stokell Beckett, Mrs B. Wright.
Also Mrs R. Tierney, Mr T. Hicks

037. (07/15) **APOLOGIES**

- (a) Apologies received and noted by the Clerk:
Members were informed that Mrs Stokell Beckett the new Councillor for Norton East Ward, would be late in attending and were asked that she be allowed to sign her Declaration of Acceptance of Office at the end of the meeting or prior to the start of the next meeting.
RESOLVED Mrs Stokell Beckett be allowed to sign her Declaration of Acceptance of Office at the end of the meeting or prior to the start of the next meeting.

038. (07/15) **GUEST SPEAKER**

Judy Cliffe, acting Chair Milton Rooms Management Committee

Members welcomed Judy Cliffe, who had agreed to attend and give a short presentation on the business plan and funding strategy on taking the Milton Rooms forward. It was explained that at present the Milton Rooms was run entirely by volunteers, so one of the first priorities of the Improvement strategy was to have funding in place to employ a part time Development Officer. Other improvements would be carried out following a phased approach with phase one consisting of, renewing the toilet facilities, decorating the studio, installing a box office with access improvements, create dressing rooms and installing flexible seating.

It was also envisaged that the Assembly Rooms would be brought back into use, with the Heritage Fund offering a certain amount of help.

With an Architect required to draw up the plans for the improvements Ryedale District Council had offered to pay 50% of the fees, the rest being required to come from match funding.

Judy Cliffe explained that with all the improvements planned funding would be the key and it was felt that in attracting funding from other bodies it was always helpful if they could show that the Milton Rooms was supported by the local community and especially the town councils of both Malton and Norton. Her request to the Town Council was therefore to ask if it would be possible to make a commitment to contribute a sum of £5,000 per year. This would support in part the revenue budget but also help towards funding for the capital improvements.

There then followed a short question and answer session were issues around the difficulties of booking tickets, a perceived lack of advertising, and the poor appearance of the entrance area were discussed. Sponsorship was also discussed and while the only sponsorship from local business at the moment was for banners across the entrance doors, it was certainly worth considering further.

While no decision on the request for funding was possible at this meeting, it was agreed that this item be placed on the agenda for the next meeting in August.

The Mayor thanked Judy Cliffe for attending.

039. (07/15) **PUBLIC SESSION**

- (a) County Councillor Mrs Elizabeth Shields
Councillor Mrs Shields was pleased to report that they had managed to secure Community Status for the library and that there was to be financial help for staff of up to 5 or 7 hours a week. A 'pop up' café was arranged for over the summer to be run by Camphill Village Trust through their Kingfisher Cafe. This would be in the foyer of the library and open the same hours as the library and would run until the 5 of September 2015.
With alterations to the building required for the future, an architect was to be retained to draw up the plans. Noted.

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039. (07/15) **PUBLIC SESSION** (continued)

- (b) Mr Mark Campion a local resident raised concerns over the lack of enforcement of planning conditions at W. Clifford Watts quarry that he felt were being ignored and breached.

The list of complaints sent to the County Council had been a long one, and it was said that the Enforcement Officer for the County Council was to look at all the various issues arising from the complaints once the planning application for the Asphalt Plant was settled.

Councillor Lloyd-Williams had asked if he could raise a question addressing these issues at the North Yorkshire Area Committee meeting to be held on Wednesday 22 July 2015, but had not received an answer to date.

Mr Campion asked if it would be possible for the Town Council to write to the Enforcement Officer expressing their concerns over these issues.

It was agreed that the Clerk write to the County Council Enforcement Officer. The Mayor thanked Mr Campion for his comments.

040. (07/15) **DECLARATIONS OF INTEREST**

No Declarations of Interest made.

041. (07/15) **CONFIRMATION OF MINUTES**

With an amendment stating that Councillor Croser was not in attendance at the last meeting it was;

RESOLVED that the Minutes of the Town Council meeting held on Monday, 15 June 2015 (Minutes 017 to 036 inclusive) be confirmed and signed by the Chairman.

042. (07/15) **CLERK'S REPORT**

- (a) Environment Agency

To report that the meeting with the Environment Agency to discuss the findings from the trial lowering of the Derwent at Kirkham Weir, took place on Monday 6 July 2015. Four Officers from the Environment Agency attended, namely Mr Ben Hocking, Mr Mark Reid, Mr Matthew Woollin and Mr Ian Cooke along with Ms Emma Leighton from Natural England.

The Officers outlined the findings from the trial, and went on to explain that they were now ready to commission an options appraisal which would allow them to understand the costs and benefits of the range of potential future options for Kirkham Weir and Sluices.

There then followed a lengthy and in depth question and answer session.

The Environment Agency would consult with the community again when the options appraisal was completed. Noted.

- (b) Electric Pedal Cycle Scheme

To report on a meeting held at Ryedale District Council, with Jos Holmes the Economy & Community Manager for Ryedale District Council.

This grant assisted pilot project was to develop all kinds of electric pedal cycle schemes that could be sustainable for the future. An expression of Interest form had been submitted by the District Council which had been successful and they were now invited to put in a full bid for the project.

It was envisaged that for Ryedale the scheme would consist of purchasing and installing docking stations and bikes at three possible locations, namely Malton Pickering and Castle Howard, five number bikes at each location, with three spare bikes in reserve.

Originally it was thought that as customers would book and pay for them on line and 'unlock' using mobile phone technology, it would be possible to locate the docking stations at self service locations like Malton Train Station, this would not now however be possible as the bikes would need to be thoroughly checked each day prior to being hired. This then meant that for the scheme to be successful both the Malton and Pickering cycle shops would need to be able to assist and manage this aspect of the project.

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042. (07/15) **CLERK'S REPORT** (continued)(b) Electric Pedal Cycle Scheme (continued)

Grant applied for was to be £40,000 with a possible cash contribution of £5,000 per annum from the District Council, and other cash contributions maybe, from the town councils.

Cost of bikes between £1,500 and £2,000 each this would not include the actual docking stations.

Possible hire charges could be £25 per day, £15 half day with a percentage of the hire charge being kept by the cycle shops and the rest into a pot for the upkeep.

Insurance issues could be quite complicated and still needed to be looked at.

It was hoped that a steering group for this project would be formed with all interested parties.

The actual bid would be submitted by next week and the outcome would be known by the end of August. Noted.

(c) Eastfield Allotments

To report that one of the camera sensors at the allotments had been damaged, and that we had asked that GMC replace it. Noted.

(d) Skatepark Users Meeting

To report that a meeting of the skatepark users group had been arranged for Thursday 23 July to be held in the Council Chamber at 1.30pm. Noted.

(d) Litter Bins and Dog bins

To report that a meeting with Mark Stockill from the District Council had been arranged for Tuesday morning 21 July, to find suitable locations for a litter bin in the vicinity of the 'bowling club', a new location for a dog bin on Westfield Way, and a location for a new litter bin at King George's Playing Field. Noted.

043. (07/15) **TOWN MAYOR'S REPORT**(a) CAP Meeting

The Mayor reported on his attendance at the CAP Meeting where a presentation was made by the Cambridge Centre (Scarborough) with an explanation of drugs in current use and how they support those connected with misuse. The mayor said this was very interesting and would encourage other members to attend the meetings. Noted.

(b) Towns Ahead Meeting

The Mayor together with other members and the clerks had attended the meeting held in the Milton Rooms and organised by Malton and Norton Area Partnership. This had proved to be a very interesting evening. Some excellent ideas had come forward from individuals and organisations in connection with moving the towns forward. The mayor considered that brainstorming evenings should be held on a more regular basis, although possibly not on such a large scale. Noted

(c) Ryedale Cameras In Action

The mayor attended the meeting of Cameras in Action at which Councillor Martin Dales was re-elected as chairman and Councillor Denys Townsend was re-elected as treasurer. There was little progress to report and while there was enough funding for the cameras to continue up to March 2017, this does not allow for decommissioning of the equipment if it became necessary. Noted.

(d) Environment Agency

The mayor attended the meeting held with the Environment Agency, and while it had been an interesting evening he was concerned about the poor attendance from both councils, especially Malton.

(e) Malton and Norton Chamber of Trade

The mayor attended this meeting, again he had concerns about the poor attendance. There was a presentation by Frack Free Ryedale and although the Mayor felt they were 'preaching to the converted' he wished them well with their endeavours.

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043. (07/15) **TOWN MAYOR'S REPORT** (continued)(f) Christmas Lights

The Mayor outlined various discussions that had taken place with Malton Town Council with regard to Christmas Lights, and while the lights for Norton would be quite straightforward, Malton lights would be more complicated than ours. Therefore we were awaiting the decision from the Malton council meeting before progressing further.

(g) Bowling

The Mayor explained that he had made arrangements for a light hearted bowls match to take place at the new Community Centre (Bowls Club), between council members, Acorn Community Care, and members of the Bowls Club. It was to be held on Wednesday August 12th 2015, and would any member wishing to take part please give their name to the Mayor.

044. (07/15) **FINANCIAL MATTERS**(a) Accounts paid and for payment

The Clerk reported that accounts nos. 063 to 077 inclusive, amounting to £10,460.52 had been paid since the last meeting of the Council.

RESOLVED that account nos. 078 to 084 inclusive, amounting to £2,282.53 be paid. Cheques were drawn and signed accordingly.

Account no. 085, amounting to £8,385.60 to be paid once the work had been inspected and found to be satisfactory.

(b) Financial report

The Clerk's financial report for the period 01.06.15 to 30.06.15 was received.

(c) Budgetary monitoring

The Clerk's report for the period ending 30 June 2015 was received.

(d) Internal Audit Report

The Clerk had circulated a copy of the Internal Audit Report for the final visit for the financial year ending 31 March 2015.

Noted by members.

(e) Appointment of Internal Auditor

RESOLVED that Yorkshire Internal Audit Services be re-appointed as the Town Council's Internal Auditors for the year 2015/16

(f) Finance Committee

To appoint members to serve on a Finance Committee to meet bi-annually and oversee council finance, staffing, policy and internal control procedures.

RESOLVED that the Mayor Councillor R. King and Councillors A. Croser, J. Gray and B. Mehrtens be appointed to serve on the committee. Date for meeting to be set.

045. (07/15) **PLANNING MATTERS**(a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

15/00674/HOUSE	Erection of two storey side extension to include integral garage and front porch. 115 Langton Road, Norton, Malton, YO17 9AE For: Mr Stephen Towse <u>RESOLVED</u> : Recommend approval
15/00035/REM	Erection of 4no. three bedroom dwellings with integral garages and 4no. two bedroom dwellings with detached single garages (outline approval 11/01001/OUT dated 09.09.2013 refers) Land off Heron Way, Norton, Malton For: Grantside Homes LLP (Mr Peter Callaghan) <u>RESOLVED</u> : Recommend approval

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045. (07/15) **PLANNING MATTERS (continued)**

15/0811/HOUSE Erection of single storey extension to front elevation following removal of a porch and bay window.
44 Wold Street, Norton, YO17 9AA
For: Miss T Milburn
RESOLVED: Recommend refusal, on the grounds that this would be an inappropriate development to the façade of a dwelling in a Conservation Area.

(b) To receive decisions notified by Ryedale District Council.

Withdrawn Applications

15/00511/FUL Erection of detached 1 bedroom dwelling together with formation of new pedestrian access
Site West of 14 Church Street Norton Malton YO17 9HS
For: Mr E Bromilow

15/00419/REM Erection of a 2 bedroom dwelling with parking and amenity areas together with formation of vehicular access (outline approval 12/00357/OUT dated 02.07.2012 refers)
Land at 28 Whitewall Norton
For: Ms Susan Major

046. (07/15) **MALTON AND NORTON NEIGHBOURHOOD PLAN**

Members received an update on the meeting held on the 13th of June held here in the council chamber and received a quote from Directions Planning in connection with professional services in support of the Neighbourhood Plan for the two towns. Councillor Lloyd-Williams raised the point that the procurement officer at Ryedale District Council now required three formal quotes and members agreed to defer making a decision on this quote until further quotes were received. Noted.

047. (07/15) **RECORDING AT LOCAL COUNCIL MEETINGS – POLICY REVISION**

Members received a response from the Yorkshire Local Council Association in connection with queries raised to the amended policy. In adopting the policy revision, members felt that the legislation was ambiguous.
RESOLVED That the revised policy for recording at local council meetings be adopted.

048. (07/15) **ST NICHOLAS STREET CAR PARK LEASE OF CAR PARKING SPACES**

Members received a copy of the draft heads of terms from Ryedale District Council and a response from Yorkshire Local Councils Association in reference to the heads of terms. Members felt that the costs associated with such a lease should be investigated further before any decisions made. Members also felt that this was creating unnecessary tiers of property interests as Ryedale District Council who owned the car park, could lease out the spaces themselves. Councillor Mrs Keal was also going to take the heads of terms back to Ryedale District Council and ask why they were not prepared to lease out the spaces themselves.

049. (07/15) **SENIOR CITIZENS CHRISTMAS PARTY**

Members received the accounting information to 31st March 2015 in connection with the Christmas party. Members were also asked how they would want to proceed with managing the party. They discussed various alternatives to the Christmas party including entertainment with tea and biscuits and a trip to the pantomime. With no clear way of managing the party for the future members requested that this matter be placed on the agenda for the next meeting.

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050. (07/15) **CORRESPONDENCE**

- (a) North Yorkshire Police and Ryedale Safer Neighbourhoods Team – Local Crime Update and monthly crime statistics for Northern and Southern Ryedale, for June 2015. For information. Noted.
- (b) Towns Ahead. Summary of discussion from the meeting held on the 25th June. For information. Noted.
- (c) Community Infrastructure Levy – response in connection with queries raised. For information. Noted.

051. (07/15) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

No reports given.

052. (07/15) **MEMBERS QUESTIONS**

Councillor Mrs Keal asked if the traffic calming measures on Beverley Road were going to be reinstated. The clerk to enquire.

Councillor Spencer asked if there was any progress in the repair of the severe potholes at the front of the library. The clerk to enquire.

053. (07/15) **DATE OF THE NEXT ORDINARY MEETING OF THE COUNCIL**

RESOLVED that the next ordinary meeting of the Council be held on Monday, 17th August 2015, at 7.00pm, in the council chamber.

(Meeting closed at 8.55pm)

_____(Chairman)