

## NORTON-ON-DERWENT TOWN COUNCIL

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Minutes of the meeting of the Town Council held in the Council Chamber  
Commercial Street, Norton-on-Derwent on Monday, 20 June 2011 at 7.00pm.

**PRESENT** Councillor Mrs D. Keal (Town Mayor) in the Chair;  
Councillors K. Anderson, Mrs J. Denniss, P. Farndale, A.R. Harrison, R. King,  
D. Lloyd-Williams, D. K. Mennell, R. Milner, K. Reveley, J.T. Stone.  
Also Mrs R. Tierney.

020. (06/11) **APOLOGIES**

- (a) Apologies received and noted by the Clerk  
Councillor H. Spencer
- (b) Declarations of Acceptance of Office  
Councillors Mrs Denniss, D.K. Mennell, and R. Milner had all signed their Declarations of  
Acceptance of Office prior to the meeting.

021. (06/11) **GUEST SPEAKER**

Apologies no guest speaker.

022. (06/11) **PUBLIC SESSION**

District Councillor Mrs Shields was in attendance and while not wishing to raise any matters,  
she was interested in the Councils resolutions to planning applications within Norton.  
Her interest was noted.

023. (06/11) **DECLARATIONS OF INTEREST**

No declarations of interest made.

024. (06/11) **CONFIRMATION OF MINUTES**

RESOLVED that the Minutes of the Town Council meeting held on Monday, 16 May 2011  
(Minutes 001 to 019 inclusive) be confirmed and signed by the Chairman.

025. (06/11) **MATTERS ARISING FROM MINUTES 001 TO 019 INCLUSIVE**

- (a) Minute 005 Public Session - Queens Diamond Jubilee.  
It was agreed by members, that probably the best way forward would be if a small committee  
was formed jointly with both Malton Town Council members, the Events Committee, and  
other interested parties as well as with Mr Gwilliam who had raised the issue in the first  
place. Council members wishing to be on the committee were Councillors Anderson,  
Mrs Denniss, Reveley, and the Mayor.  
The Clerk agreed to contact Malton Town Council Clerk
- (b) Minute 010 Matters Arising - Commercial Street  
Councillor Lloyd-Williams asked that as Mr Marr, the Area Manager for North Yorkshire  
County Council Highways, had been unable to attend the meeting, would the Clerk please  
contact him and press for the issues already raised with the Commercial Street scheme be  
implemented and resolved.  
The Clerk agreed to contact Mr Marr.

026. (06/11) **FINANCIAL MATTERS**

- (a) Accounts paid and for payment  
The Clerk reported that accounts nos. 033 to 040 inclusive, amounting to £4790.26, had  
been paid since the last meeting of the Council.  
RESOLVED that accounts nos. 041 to 047 inclusive, amounting to £7346.20 be paid.  
Cheques were drawn and signed accordingly.

Continued.....

026. (06/11) **FINANCIAL MATTERS** (continued)

- (b) Financial report  
The Clerk's financial report for the period 01.05.11 to 31.05.11 was received.
- (c) Budgetary monitoring  
The Clerk's report for the period ending 31 May 2011 was received.
- (d) Internal Audit
- (i) Members received a copy of the final Internal Audit Report for the year ending 31 March 2011. The content was noted and it was agreed to implement the recommendation to put a nominal value on all the Council's assets including the various areas of land owned by the Council.
  - (ii) RESOLVED that Yorkshire Internal Audit Services be re-appointed as the Town Council's Internal Auditor for the year 2011/12
- (e) Accounts for the year ending 31 March 2011 and Annual Return to the External Auditor  
The Clerk had circulated copies of the Income and Expenditure Account and Balance Sheet for the financial year ending 31 March 2011, along with a copy of the Annual Return completed as far as was appropriate prior to approval of the accounts by the Council.  
RESOLVED that:
- (i) The accounts for the financial year ending 31 March 2011 be approved and that The Statement of Accounts of the Annual Return to the External Auditor be duly signed by the Clerk in her capacity as Responsible Financial Officer and Councillor Mrs Keal in her capacity as Chairman of the meeting;
  - (ii) The Annual Governance Statement in section 2 of the Annual Return be approved and signed by the Chairman of the meeting and the Clerk;
  - (iii) The completion of section 4 of the Annual Return - Annual Internal Audit Report be noted;
  - (iv) The Annual Return be submitted to the External Auditor;
  - (v) The Clerk be thanked for preparing the accounts in the appropriate manner.

027. (06/11) **PLANNING MATTERS**

The following application had been consulted upon and the recommendation of Councillors has been forwarded to North Yorkshire County Council.

NY/11/0178/ENV

Construction of a new eastbound diverge slip road 2no. roundabouts and tie-ins to the existing slip roads on land at A64 Malton Road, junction B1248 Scarborough Road, North Yorkshire.

For North Yorkshire County Council

AGREED Recommend Approval.

Members of the Council unanimously recommend that this application is implemented as soon as is possible. This has been a long awaited improvement to the road network of the town, and while members are aware it will not resolve all the issues, it will go a long way in easing congestion within the town especially with regard to heavy goods vehicles.

Members while being concerned with the escalating cost of this junction improvement still feel that the benefits far out-way the financial concerns.

- (a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

11/00276/FUL

Installation of wall mounted metal extraction flue (retrospective application)  
39 - 41 Commercial Street, Norton.

For Mr W He

Members deferred making any recommendation with regard to this application, as they feel there was not enough detail shown to ascertain the relation of the flue to neighbouring properties and the effects it may have on them. Members would welcome this application back if more detail were available.

Continued.....

027. (06/11) **PLANNING MATTERS** (continued)

- 11/00491/HOUSE      Installation of bay window and entrance door canopy to front elevation.  
127A Langton Road, Norton.  
For Mrs S W Ambrose.  
RESOLVED Recommend Approval.
  
- 11/00501/ADV        Display of 2 no. internally illuminated fascia name signs, 2 no. non-illuminated wall  
mounted banners, 1 no. externally illuminated totem sign, 1 no. non-illuminated  
applied logo name sign, 1 no. light box sign above ATM machine and applied vinyl  
graphics to existing windows.  
Netto Food Stores, Norton Road, Norton.  
For ASDA  
RESOLVED Recommend Approval.
  
- 11/00516/FUL        Installation of pallisade fenced plant enclosure and refrigeration plant to west  
elevation and installation of automated teller machine (ATM) to east elevation.  
Netto Food Stores, Norton Road, Norton.  
For ASDA  
RESOLVED Recommend Approval.
  
- NY/11/0220/FUL     Construction of a replacement dining hall and kitchen and new glazed link to the  
existing school with a new school entrance and toilet building. In addition there is to  
be a new break-out space adjacent to the existing Year 5/6 block and the demolition  
of an existing temporary classroom on land at,  
Norton Community Primary School, Grove Street, Norton.  
For Children and Young Peoples Service  
RESOLVED Recommend Approval.
  
- 11/00524/FUL        Demolition of existing bungalow and erection of 2no. 3 bedroom dwellings with  
amenity spaces.  
96 Parliament Street, Norton.  
For Isabel Tresham.  
RESOLVED Recommend Approval.

Councillor Mennell abstained from voting on this application.

(b) Planning decisions notified by Ryedale District Council:

Withdrawn

- 11/00294/HOUSE      Erection of garden room extension to rear.  
4 Willow Brook Close, Norton.

Planning Appeal

- 11/00161/HOUSE      Erection of first floor extension to north elevation and erection of front porch.  
25 The Chase, Norton.

028. (06/11) **COMMUNITY GOVERNANCE REVIEW**

Amalgamation of Norton-on-Derwent and Malton Town Councils

- (a) Members received the response from the Monitoring Officer of Ryedale District Council, as to why the public consultation was carried out in the manner that it was.  
Noted.
  
- (b) Members had been asked by the Monitoring Officer to consider the merger of the two Town Councils and to formally make a resolution either for or against.  
It was agreed unanimously that as the results of the public consultation were not yet available it was unfair to make a decision without knowing the views of the people of Norton.  
Resolution deferred until such time as the consultation results are known.

Continued.....

029. (06/11) **NEIGHBOURHOOD PLAN FOR MALTON AND NORTON**

Members received an update on the Neighbourhood Plan project, which set out proposals for the next stage in the process of producing the plan.

RESOLVED that the work on redrafting the Neighbourhood Plan in line with the consultation outcomes report, be carried out in conjunction with Malton, by the Mayor Councillor Mrs Keal and the Clerk. This work to begin once the consultation report has been received and Malton Town Council have given approval for their Clerk and hopefully Mayor to do the same. The resulting document should then be available for final approval at the August Town Council meeting at the latest. The consultation report to be distributed to all members as soon as the Clerk receives it.

Four number Councillors abstained from the resolution.

030. (06/11) **CORRESPONDENCE**

- (a) Ryedale Safer Neighbourhoods Team - Monthly Crime Statistics for the month of May, for Malton and Norton. For information. Noted.

(b) North Yorkshire County Council - Temporary road closure: B1248, Church Street, Malton Signal Box Level Crossing. Overnight Saturday 27 August 2011, Order valid to 31 August 2011. For information. Noted

- (c) North Yorkshire County Council - Countywide civil parking enforcement consultation. Members each received a copy of the consultation questionnaire which was to be completed individually. Noted.

- (d) St Peter's Church - Invitation to members to attend the Collation Service for the Reverend Rachel Hirst to be Vicar of St Peter's Church Norton. For information. Noted.

031. (06/11) **CLERK'S REPORT**

- (a) King George's Playing Field

The Clerk reported damage to one of the cradle swings.

This had been reported to the police and PC Coning had been able to check the CCTV footage, which then enabled him to identify the person concerned. This matter was now being dealt with as the police believed fitting

A replacement cradle swing would however need to be obtained at a cost to the Council.

This had then thrown up the issue of how the CCTV was monitored, and who was allowed to view the footage.

It was recommended that only the police had access to view the footage, as they had all the necessary checks in place for it to remain lawful. A policy to this end would have to be drawn up, along with a viewing log which would remain on the premises of Bright Steels, where the hard drive was located.

Noted and agreed by members.

- (b) Yorkshire Wolds Cycle Route

Following the consultation of August 2010 to agree the route, the Yorkshire Wolds Cycle Route had now been approved and implemented, the signs for which had already been installed.

There had however been a change to the route through Norton. Following concerns raised by certain racehorse trainers, the route no longer crossed Howe Hill but now made use of Langley Drive and Hambleton Road to cross from Langton Road to Beverley Road.

Noted.

- (c) Development at Cheesecake Farm

Members were asked to consider 3no. appropriate street names for the new development to be built at Cheesecake Farm Beverley Road.

While it was the developer who had asked the Council for their proposals for names, the final decision on name choices would have to be approved by Ryedale District Council.

While there were no precise name suggestions put forward, members suggested that some form of connection with the original farms name (Cheesecake Farm) would be appropriate, or some connection to the horse racing industry. The Clerk to inform the developer.

032. (06/11) **TOWN MAYOR/CHAIRMANS REPORT**

The Mayor reported on her attendance at:

- the Nomads play 'Ladies Day'.

The Mayor also reported that she had been approached by Ryedale Link, to be the Council's representative on the Link.

Agreed by members that the Mayor be the Council's representative on Ryedale Link.

033. (06/11) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

Councillor Farndale reported on his attendance at:

- the Malton and Norton Police  
CaP meeting held at Norton College.

Councillor Mennell reported on his attendance at:

- the Ryedale Area Committee,  
and  
• the Malton and Norton  
Dispensary Fund.

034. (06/11) **MEMBERS' QUESTIONS**

- (a) Councillors Harrison reported that there were extensive weeds growing in the gutters along Kingston Drive.  
The Clerk agreed to report it.
- (b) Councillor Stone asked if the newly elected District Councillors for Norton could be encouraged to attend the Town Council meetings.  
In reply it was stated that they did receive the agendas for all meetings, so were aware of the business the Town Council was undertaking.  
The Clerk agreed to try and encourage their attendance.
- (c) Councillor Milner reported that he had received a complaint with regard to the new hand car wash that had opened at the garage in Church Street, the entrance to which was from the entrance to St Nicholas Street car park.  
It was agreed to report this matter to the planners at Ryedale District Council.
- (d) Councillor Henderson reported that a tree situated in Abbotts Court was overgrown with branches overhanging the footpath on Scarborough Road and could anything be done.  
The Clerk agreed to report it.
- (e) Councillor Mennell asked if as a future guest speaker a representative from Yorkshire Water could be asked to attend, to give a short presentation as to how the local sewerage system worked, where all the pumping stations were, and how much capacity there was within the system.  
The Clerk to write requesting a representative attend.
- (f) Councillor Mrs Denniss reported that on attending the Ryedale Parish Liaison meeting she had asked Mr Marr the Highways Manager, if he knew when St Nicholas Street would be being resurfaced. Although no definite date had been decided it was hoped it would be in the near future. Noted.

035. (06/11) **DATE OF THE NEXT MEETING OF THE COUNCIL**

RESOLVED that the next meeting of the Town Council be held on Monday, 18 July 2011 at 7.00pm, in the Council Chamber.

(Meeting closed at 8.25pm)

\_\_\_\_\_ (Chairman)