

NORTON-ON-DERWENT TOWN COUNCIL

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Minutes of the meeting of the Town Council held in the Council Chamber
Commercial Street, Norton-on-Derwent on Monday, 16 May 2011 at 7.00pm.

PRESENT Councillor Mrs D. Keal (Town Mayor) in the Chair;
Councillors K. Anderson, P. Farndale, A.R. Harrison, R. King, D. Lloyd-Williams, K. Reveley,
H. Spencer, J.T. Stone.
Also Mrs R. Tierney.

Councillor Farndale as outgoing Mayor congratulated members on their election to Council and welcomed two new members, Councillors Kevin Anderson and Karl Reveley.

001. (05/11) **ELECTION OF CHAIRMAN (TOWN MAYOR)**

Councillor Mrs Dinah Keal was proposed and seconded, there being no other nomination it was;

RESOLVED That Councillor Mrs Dinah Keal be elected to the office of Chairman of the Council and Town Mayor for the council year 2011/12.

Councillor Mrs Keal thanked members for electing her to serve as Mayor, and vowed to do her best to represent Norton in the manner it deserved, and looked forward to a busy and interesting year.

002. (05/11) **ELECTION OF VICE CHAIRMAN (DEPUTY MAYOR)**

Councillor Hugh Spencer was proposed and seconded, there being no other nomination it was;

RESOLVED that Councillor Hugh Spencer be elected to the office of Vice Chairman of the Council and Deputy Town Mayor for the council year 2011/12.

003. (05/11) **APOLOGIES**

- (a) Apologies received and noted by the Clerk
Mrs J. Denniss, D. K. Mennell, R. Milner,
- (b) Declarations of Acceptance of Office
All members present had in the presence of the Clerk, signed their Declarations of Acceptance of Office.
RESOLVED that Norton-on-Derwent Town Council permit Councillors Mrs Denniss, Mennell and Milner to sign their Declarations at or prior to the next meeting of the Town Council.
- (c) Members received a copy of the attendance record for the council year 2010/11.
For information. Noted.

004. (05/11) **GUEST SPEAKER - NEIGHBOURHOOD PLAN CONSULTATION**

Presentation by Kathryn Jukes, of Directions Planning Consultancy - Neighbourhood Plans

The "Big Society" in Kathryn's opinion, was a way to encourage individuals to think for themselves, and with only a light touch from central government more power would be given to local communities. As part of this it was hoped that District Councils would be more responsive to their local communities needs.

Provision for Neighbourhood Plans was part of "The Localism Bill" which was due for Royal Assent later in the year. Where Councils had an adopted Local Development Framework, Neighbourhood Plans for Parish and Town Councils needed to reflect the provisions already laid out in the Development Framework, where there was no adopted Local Development Framework it was felt that Neighbourhood Plans could be used to influence the said Development Framework, although they were not meant to block development but encourage local communities to put forward how, where, and what type of development they would like for their own community.

Kathryn also went on to explain a little about the "Community Infrastructure Levy", which would be replacing 106 Planning Agreements. This would require Developers being asked for specific contributions, with proper costings being made. While there was no formal guidance available there was to be plenty of background information within the Localism Bill. There then followed a brief question and answer session, before the Mayor thanked Kathryn for sparing the time to attend.

005. (05/11) **PUBLIC SESSION**

Mr Gwilliam, a local resident asked the Town Council if there were any plans in place to celebrate the Queens Diamond Jubilee in 2012.
While no plans were in place at the moment, members asked that this item be placed on the agenda for the next meeting.

Mr Jonathan Gray congratulated all members on their election to office. He then raised a question over the proposal to amalgamate the two Town Councils and why there was only one vote per household being permitted with the postal vote.
Members agreed with Mr Gray that this did not seem to be the best way to conduct a ballot. His comments were noted.

District Councillor Mrs Shields congratulated both Councillor Mrs Keal and Councillor Spencer on being elected to Mayor and Deputy Mayor respectively. She also assured members that she would take note of the Town Councils views, and if she could help in any way then she would.
Her comments were noted.

Councillor Jason Fitzgerald-Smith the Mayor of Malton, congratulated Councillor Mrs Keal on being elected to the office of Mayor for the council year 2011/12.
Noted.

006. (05/11) **DECLARATIONS OF INTEREST**

- (a) No declarations of interest made.
- (b) Members received guidance notes for declaring interests in the form of a flow chart, which had been issued by the Monitoring Officer for the District Council.
As members found the notes quite confusing it was;
RESOLVED to invite the Chairman of the Standards Committee for the District Council to a future meeting, in order that clarification and understanding of what would be required of members when declaring interests could be made.

007. (05/11) **ELECTION OF COMMITTEE MEMBERS**Leisure and recreation Committee

RESOLVED that the following members be appointed to serve on the Leisure and Recreation Committee for the council year 2011/12;-
Councillors K. Anderson, P. Farndale, A.R. Harrison, Mrs D. Keal, R. King, D.K. Mennell, H. Spencer, J.T. Stone and K. Reveley.

008. (05/11) **REPRESENTATION ON OTHER ORGANISATIONS**

RESOLVED that the following members be appointed to serve as the Council's representatives on the organisations listed below, for the year 2011/12;

Malton & Norton Christmas Lights Committee	P. Farndale & Mrs D. Keal
Malton & Norton Community Police Tier 2 CaP	R. King & Mayor
Malton & Norton Dispensary Fund	D.K. Mennell
Malton & Norton Area Partnership	D. Lloyd-Williams & J.T. Stone
Malton, Norton & District Road Safety Committee	A.R. Harrison & R. Milner
Malton Museum Foundation	H. Spencer
Malton School Endowment Governors	H. Spencer
Milton Rooms Management Committee	Mrs D. Keal
North Yorkshire County Council Area Committee	D.K. Mennell
Norton Youth Brass Trustee	Mrs D. Keal
Ryedale Cameras in Action Management Committee	D.K. Mennell
Ryedale Environmental Forum	H. Spencer & Mrs J. Denniss
Ryedale Five Towns Meeting	Mayor & R. Milner
Ryedale Skatepark	Mrs D. Keal & H. Spencer
Standards Board Committee	H. Spencer
Yorkshire Local Councils Associations Ryedale Branch	P. Farndale & A.R. Harrison

Continued.....

009. (05/11) **CONFIRMATION OF MINUTES**

RESOLVED that the Minutes of the Town Council meeting held on Monday, 18 April 2011 (Minutes 206 to 222 inclusive) be confirmed and signed by the Chairman.

010. (05/11) **MATTERS ARISING FROM MINUTES 206 TO 222 INCLUSIVE**

- (a) Minute 210 Matters Arising, Mr Richard Marr, Area Highways Manager.
Councillor Lloyd-Williams asked that now the resurfacing of Commercial Street was complete, could Mr Marr be pressed on making sure the flagged area at the Wold Street junction was also completed as promised.
With other highway matters raised it was agreed to invite Mr Marr to attend the next meeting of the Town Council.

011. (05/11) **FINANCIAL MATTERS**

- (a) Accounts paid and for payment
The Clerk reported that accounts nos. 012 to 023 inclusive, amounting to £5185.44, had been paid since the last meeting of the Council.
RESOLVED that accounts nos. 024 to 032 inclusive, amounting to £2635.40 be paid.
Cheques were drawn and signed accordingly.
- (b) Financial report
The Clerk's financial report for the period 01.04.11 to 30.04.11 was received.
- (c) Budgetary monitoring
The Clerk's report for the period ending 30 April 2011 was received.
- (d) Bank Mandate and signing of cheques
Co-operative Bank to remain the Town Council's bank.
RESOLVED that the four signatories be Councillors Mrs D. Keal, R. King, D. Lloyd-Williams, and D.K. Mennell.
- (e) Review of Internal Audit, Councillors Audit and Internal Control
RESOLVED that the members appointed to review the Internal Audit and Internal Control and to carry out a Councillors Audit be Councillors P. Farndale, Mrs D. Keal, and R. King.
Date and time to be agreed by the members appointed, results of the reviews to be reported back to full Council.

012. (05/11) **PLANNING MATTERS**

- (a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

- 11/00376/FUL Change of use of land to site for hand car wash.
5 Church Street, Norton.
For Mr Christopher Brack.
RESOLVED Recommend Approval provided it is believed that there will be sufficient on site space so as to avoid any queuing of vehicles on the road.
- 11/00294/HOUSE Erection of garden room extension to rear.
4 Willow Brook Close, Norton.
For Mr & Mrs Pallister
RESOLVED Recommend Approval.
- 11/00425/HOUSE Erection of two-storey extension to rear.
132 Welham Road, Norton.
For Mr G. Carruthers
RESOLVED Recommend Approval.

012. (05/11) **PLANNING MATTERS** (continued)(b) Planning decisions notified by Ryedale District Council:

- Approved
- 11/00193/FUL Erection of first floor extension to garage block to form self-contained ancillary domestic accommodation.
Auburn Hill Langton Road, Norton.
- 11/00180/HOUSE Erection of flat roof dormer roof extension to rear.
30 Vine Street, Norton.
- 11/00216/HOUSE Erection of part two-storey/part single-storey extension, first floor extension and attached single garage.
Norton Vicarage, 80 Langton Road, Norton.
- 11/00243/EXT Extension of time limit for implementation of approval 08/00381/FUL dated 18.06.2008 for erection of 5no. One bedroom apartments and 3no. Two bedroom apartments with basement level storage, courtyard parking, cycle and refuse stores, communal amenity area and formation of vehicular access (revised details to refusal 08/00028/MFUL dated 10.04.2008).
27 Wood Street, Norton.
- 11/00251/HOUSE Erection of single storey extension to rear and detached garage to north elevation.
18 Hambleton Road, Norton.
- Refused
- 11/00161/HOUSE Erection of first floor extension to north elevation and erection of front porch.
25 The Chase, Norton.

013. (05/11) **MALTON AND NORTON WEB SITE**

Members considered the proposal for grant funding for the maintenance of the Malton and Norton Web Site.

RESOLVED to approve the funding for the maintenance of the Web Site. Amount to be £500 per year, with match funding provided by Malton Town Council.

014. (05/11) **CORRESPONDENCE**

(a) North Yorkshire County Council - Household Waste Recycling Centres, letter informing members of changes to the opening hours to take effect from 1 July 2011. For information. Noted

(b) Malton & Norton Highway Improvements - copy of a letter received from Councillor Spencer, setting out his thoughts on the Highway Consultation with regard to Bazley's Lane. For information. Noted.

(c) Yorkshire Local Councils Associations - Newsletter, White Rose Update. For information. Noted.

015. (05/11) **CLERK'S REPORT**

- (a) King George's Playing Field Perimeter fencing
- The fencing had been repaired leaving a gap in order for balls to be retrieved without damage being done to the fencing.
- Update on CCTV
- The Clerk reported that the camera was now up and running and appeared to be making a difference especially with regard to broken bottles and litter generally. There had however been a minor problem with some form of garment being thrown over the sensors. Footage was being studied in case anyone could be identified.

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016. (05/11) **TOWN MAYOR/CHAIRMANS REPORT**

The Mayor reported that as one of her first engagements, she would be taking part in a 'cook off' against the Mayor of Malton, as part of the Food Festival taking place the weekend of 21 and 22 May 2011 in the Market Place, Malton.

017. (05/11) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

No reports given.

018. (05/11) **MEMBERS' QUESTIONS**

- (a) Councillors Harrison, Lloyd-Williams, and the Mayor all brought up questions with regard to Highway matters, (Pot Holes, Resurfacing of Church Street, and Damage to County Bridge) with all this in mind and Commercial Street it had been agreed to invite Mr Marr the Highways Manager, to attend the next meeting of the Town Council.
- (b) Councillor Anderson asked about the street light by the level crossing which was lit constantly. This had been reported to the County Council's lighting officer Mr Gilmore previously, and the answer had been that in order to work on the light the level crossing had to be closed and it was a matter of Network Rail giving permission for this.
- (c) Councillor King reported that there appeared to be a car constantly parked in the entrance to Buckrose Court, causing an obstruction.
It was agreed to report this matter to both the Fire Department and the Police.
- (d) The Mayor Councillor Mrs Keal asked if a letter regarding the consultation on the merger of the two town councils could be sent to the Monitoring Officer at Ryedale House. Pointing out how unsatisfactory members found the postal vote, with only one vote per household being permitted.

019. (05/11) **DATE OF THE NEXT MEETING OF THE COUNCIL**

RESOLVED that the next meeting of the Town Council be held on Monday, 20 June 2011 at 7.00pm, in the Council Chamber.

(Meeting closed at 8.50pm)

_____(Chairman)

