

Minutes of the meeting of the Town Council held in the Council Chamber  
Commercial Street, Norton-on-Derwent on Tuesday 16 September at 7.00pm.

**PRESENT** Councillor R. King (Town Mayor) in the Chair;  
Councillors Ms C. Barratt-Gibson, A. Croser, P. Farndale, J. Gray, R.A. Harrison,  
Mrs D. Keal, B. Mehrtens, H. Spencer.  
Also Mrs R. Tierney

082. (09/14) **APOLOGIES**

Apologies received and noted by the Clerk  
Councillors Mrs M. Hodgson and D. Lloyd-Williams

083. (09/14) **GUEST SPEAKER**

No Guest Speaker in attendance.

Environment Agency – River Derwent

It was decided that as the trial lowering of the River Derwent at Kirkham Weir was in fact underway, that it would be better to wait until the trial was finished and the data and information gathered from the trial was known, and then invite the representative from the Environment Agency to attend.

084. (09/14) **PUBLIC SESSION**

County Councillor Mrs Elizabeth Shields reported that the planning application for the Asphalt Plant at Whitewall Quarry was now due to be considered by the County Council on Tuesday 21 October 2014.  
Noted by members.

085. (09/14) **DECLARATIONS OF INTEREST**

Councillor Mrs Keal, declared an interest in agenda item 11(a) Ryedale Book Festival and in 11(b) Castle Gardens as a member of the said organisations.  
Councillor Mrs Keal also declared an interest in agenda item 11(a) Brooklyn Preschool Playgroup and Dance Expression, in as much as they are to be situated within the Bowls Club.  
Councillor Mehrtens declared an interest in agenda item 11(a) Ryedale book festival as a member of the organisation.  
Councillor Spencer declared an interest in agenda item 11(b) Castle Gardens as a member of the organisation.

086. (09/14) **CONFIRMATION OF MINUTES**

With an amendment to Minute 73 Riverside, to include Councillor Spencer as one of the Council's representatives who had visited the riverside area, it was;  
RESOLVED that the Minutes of the Town Council meeting held on Monday, 18 August 2014 (Minutes 064 to 081 inclusive) be confirmed and signed by the Chairman.

087. (09/14) **THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

- (a) To formally adopt a policy setting out the rules for the effective management of recording at local council and parish meetings.  
Members received a copy of the draft policy appended 1 to the Minutes.  
RESOLVED that the Policy for the Effective Management of Recording at Local Council and Parish Meetings be formally adopted.

Continued.....

087. (09/14) **THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014** (continued)

- (b) To amend the Town Council Standing Order No.3.I to take account of the Openness of Local Government Bodies Regulations 2014.  
RESOLVED that Standing Order No.3.I be amended to read;  
 A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of Norton on Derwent Town Council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after a meeting.

088. (09/14) **CLERK'S REPORT**

- (a) King George's Playing Field  
 To report that the repair to the Basket Swing was still awaited, but every effort was being made to make sure that it was carried out as quickly as possible.  
 The paving leading down to the play area had been repaired as well as the entrance to the play area itself. The two goal posts had also been re-fixed and made secure.
- (b) St Nicholas Street Car Park – Bollards  
 To report that the Clerk had written once more to Mr Phil Long at the District Council re- stating the Councils wish to install bollards for the residents of Bruntwood Terrace. The letter outlined the correspondence there had been between the Residents and the District Council.  
 While a verbal response from Mr Gary Housden, acknowledging receipt of the letter had been received in which he stated that Mr Long would reply once he returned from leave, there had been no other response to date.
- (c) Grass Verge Langton Road – tarmacked area  
 To report that a reply had been received from the County Highways department which stated that the Streetworks Inspector Mr Durn had visited the site in Langton Road and confirmed that permission had not been given for the Yorkshire Water contractor Bentleys to tarmac this area and was unaware that anyone else had given permission.  
 Mr Durn also stated that he was unaware of any agreement reached on the restoration of the area. This matter was to be discussed further with the Area Manager Mr Marr as to what action if any was appropriate and County would get back to the Town Council in due course.
- (d) Town Signs  
 To report that the Clerk had submitted to the County Council an option for the design of the Town Entrance signs which would hopefully meet the criteria required.  
 In reply it was confirmed that the design would comply with the highway signing regulations, but that the Town Council would need to ascertain that the polymer material used in the design was passively safe. The council would also need to identify the exact locations and make sure that they were passively safe.  
 The Clerk to continue the work involved in answering the County Council's requirements.  
 If the design was then passed as being suitable detailed plans and costings would be drawn up.
- (e) Hanging Baskets  
 In line with Malton Town Council and others in Malton the hanging baskets were to be maintained for a further two weeks weather permitting. This would entail an extra cost of approximately £150.00.  
 Noted.
- (f) Yorkshire Local Councils Associations  
 To report that the next meeting of the Ryedale branch of the Local Councils Associations was to be held on Tuesday 7 October 2014, at 7.00pm at Ryedale House, at which there was to be a presentation given by Ms Jane Wilson from Scarborough Borough Council on Civil Parking Enforcement. Noted.

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089. (09/14) **TOWN MAYOR/CHAIRMAN'S REPORT**

- (a) River Derwent – Kirkham Weir  
The Mayor reported that he had attended the open meeting held at Cundalls in Malton, at which Ms Rosa Fisher from the Environment Agency had apologised for not being able to attend the last Town Council meeting. The report on the trial lowering of the river was due out in the New Year, when there could possibly be a joint meeting with Malton Town Council at which the Environment Agency would be able to give details of their findings. This could then be followed by a general meeting open to the local community.
- (b) Federation of Small Businesses  
The Mayor confirmed his attendance at this meeting, and reported that there was a desire to unite all fragmented groups representing Malton and Norton, although limited progress had been made to date.
- (c) Malton and Norton Camera Club  
The Mayor reported the presentation of a collaged picture of Norton, which was now displayed in the entrance to the Council Chamber. It was hoped that the Camera Club would be able to hold future exhibitions of their work in the Chamber itself.  
Noted with thanks.
- (d) Senior Citizens Christmas Party  
The Mayor asked if it was known when the party was to be held, Councillor Farndale replied that the date was confirmed as Saturday 10 January 2015. Noted.
- (e) Mill Street – Road Repairs  
The Mayor reported on the very negative response he had received from the public regarding the work on resurfacing part of Mill Street. There had been very poor signage with maximum disruption and at the end of it all that had been achieved was a patchwork of tarmac.
- (f) Market Towns Meeting  
The meeting received a report from Jan Devos on attracting the 'Towns Alive Conference' to Ryedale. This event would bring many benefits with increased footfall within the towns, there would also be funding required to host the event. Noted.
- (g) Christmas Lights Switch On  
The date for the switch on was confirmed as Friday 28 November 2015.

090. (09/14) **FINANCIAL MATTERS**

- (a) Accounts paid and for payment  
The Clerk reported that accounts nos. 095 to 102 inclusive, amounting to £6,430.20 had been paid since the last meeting of the Council.  
RESOLVED that account nos. 103 to 109 inclusive, amounting to £1,231.10 be paid. Cheques were drawn and signed accordingly.
- (b) Financial report  
The Clerk's financial report for the period 01.08.14 to 31.08.14 was received.
- (c) Budgetary monitoring  
The Clerk's report for the period ending 31 August 2014 was received.
- (d) External Audit  
To report completion of the External Audit for the year to 31 March 2014. Completed without comment.

091. (09/14) **PLANNING MATTERS**

(a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

- 14/00890/HOUSE      Erection of part two storey/part first floor extension to side and rear elevations (revised details to refusal) 14/00615/HOUSE dated 24.07.2014.  
20 Field View, Norton, Malton, YO17 9AZ  
For: Mr & Mrs R M Jaques  
RESOLVED Recommend Approval
- 14/00909/HOUSE      Erection of single storey side and rear extensions to include integral garage with storage above  
4 St Peters Crescent, Norton, Malton, YO17 9AN  
For: Mr Adam Wiles  
RESOLVED Recommend Approval
- 14/00856/FUL          Change of use and alteration of part bowls club building from D2 Use (Assembly & Leisure) to D1 Use (Non-residential institutions) for use of a dance school and a pre-school playgroup to include parking and dedicated outdoor play space for the pre-school playgroup.  
Norton Bowls Club, Bowling Lane, Norton, Malton, YO17 8EG  
For: Norton Bowls Club (RCLC)  
RESOLVED Recommend Approval
- 14/00921/HOUSE      Erection of single storey rear extension and 2.4m high timber fence, re-rendering of the existing dwelling and widening of existing vehicular access to the rear following demolition of existing detached garage.  
4 St Nicholas Street, Norton, Malton, North Yorkshire, YO17 9AQ  
For: Mr John Todd  
RESOLVED Recommend Approval, however Council do query the necessity of a 2.4m fence where 1.8m would in most circumstances be acceptable.
- 14/00902/ADV          Display of 1 no. internally illuminated fascia sign and 1 no. internally illuminated wall mounted sign.  
Campbells of Malton, Norton Road, Norton, Malton, YO17 9RA  
For: Miss Shellie Hall  
RESOLVED Recommend Approval.
- 14/00971/FUL          Erection of a 2 bedroom equestrian worker's dwelling together with formation of 2 no. additional parking spaces following demolition of existing staff room and storage bay.  
Stables at Highfield Farm, Beverley Road, Norton, Malton  
For: Brian Ellison Racing Limited  
RESOLVED Recommend Approval.
- 14/00881/MFUL          Erection of block of 2 no. 1 bed apartments and block of 4 no. 1 bed and 4 no. 2 bed apartments following demolition of existing garage and outbuildings, together with formation of vehicular access, 10 no. parking spaces and communal refuse store, with provision of garden area for No. 29 Wood Street.  
27 Wood Street, Norton, Malton  
For: Yorkshire Housing Limited (Mrs Lesley Fargher)  
RESOLVED Recommend Approval, however the Council object to the rear building being 3 storey. Whilst 3 storey could be deemed appropriate for the Wood Street frontage, 3 storey to the rear is not in keeping with the surrounding development, and the aspect of overlooking neighbouring gardens, and therefore the Council recommends this building be reduced to 2 storey. The Council are aware that this would result in a loss of the total number of accommodation units. The Council would also recommend the installation of obscure glazing to all glazed units to the rear (north facing elevations).

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091. (09/14) **PLANNING MATTERS** (continued)(b) Planning decisions notified by Ryedale District Council:Approved

14/00697/FUL

Demolition of 2 no. buildings.  
 ATS Euromaster 25 – 27 Commercial Street, Norton, Malton, YO17 9HX  
 For: Mr P Sedman and Mrs L Burr

14/00860/FUL

Installation of staircase to garage to allow external access to existing room above.  
 4 Park Road, Norton, YO17 9EA  
 For: Miss Deborah Bottomley

14/00760/HOUSE

Erection of two storey extension to south-east elevation, single storey extension to north-west elevation and alterations to attached garage to form additional domestic living space.  
 Cheese Cake Farm, Beverley Road, Norton, YO17 9PJ  
 For: Mr & Mrs G Robinson

Refused

14/00708/73A

Variation of Condition 18 of approval 10/00025/MFUL dated 16.06.2010 to state “no deliveries to the food store shall be taken or dispatched from application site other than during the hours of 06.00-22.00 on any day” – addition of one hour to the delivery period.  
 Lidl Foodstore, Welham Road, Norton, Malton, YO17 9DP  
 For: Lidl UK GmbH (Mr Chris Blyth)

092. (09/14) **HIGHWAY MATTERS**(a) Network Rail

Members received a further notification of the track renewal works, along with the notification of the closure of the level crossing during weekends beginning 25 October 2014, with the final closure the weekend beginning 22 November 2014, the closure to include pedestrians as well as vehicles. It was also reported that a request had been made for hollow sleepers to be installed that would enable pipes for the pumping of flood water to be inserted.

While there had been no official reply from Network Rail regarding the hollow sleepers, it had been reported in the press that Network Rail would be unable to install them. Members found this to be totally unacceptable as it had been understood that following the last flooding incidents this was one measure supposedly agreed by the various agencies involved that would assist with alleviating the problem.

Members also reported receiving complaints from members of the community as to how they were supposed to get to work without the necessary transport required to access the towns via the bypass. While there was a supposed mini bus link being arranged details were very poor.

**RESOLVED** that a further letter be sent asking for more consideration be given to the issue of hollow sleepers, and that the local community needs certain access to enable them to reach their places of work in time.

(b) Highways Agency

Members received notification of the closure of the A64 between Rillington Fields and Rillington. To commence on Friday 3 October 2014 with completion planned by Friday 10 October 2014. Noted.

093. (09/14) **GRANTS TO VOLUNTARY ORGANISATIONS**

Councillor Mrs Keal had declared an interest in Ryedale Book Festival, Brooklyn Preschool Playgroup and Dance Expression in that they were to form part of the Bowls Club project, and Castle Gardens. Councillor Mehrtens had declared an interest in Ryedale Book Festival. Councillor Spencer had declared an interest in Castle Gardens

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093. (09/14) **GRANTS TO VOLUNTARY ORGANISATIONS** (continued)(a) Local Organisations that benefit the community

The Clerk had circulated a list of organisations that had applied for a grant together with a schedule of grants awarded over the past three years.

**RESOLVED** that the Council in accordance with its powers under section 137 of the Local Government Act 1972, and the Local Government (Miscellaneous Provisions) Act 1976, should incur the following expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure:-

• Brooklyn Preschool Playgroup	£1,500.00
• Dance Expression	£1,500.00
• Malton Museum Foundation	£300.00
• Ryedale District Council Chairman's Charity	£100.00
• Ryedale Book Festival	£200.00
• Malton & Norton Area Partnership	No. Not enough information.

(b) Contributions to other organisations

Members received requests from the following organisations for budgeted contributions:-

## (i) Malton and Norton Christmas Lights

**RESOLVED** that a grant of £2,500.00 be awarded

## (ii) Ryedale Cameras in Action

Members deferred a decision until such time as information was available as to how the cameras were to be funded in the future.

## (iii) Derwent Riverside Project – Castle Gardens

**RESOLVED** that a grant of £500.00 be awarded.

094. (09/14) **RYEDALE TOWN AND COUNTRY TRAILS**

To report on a meeting to be hosted by The Raising Cycling in Ryedale group, the purpose of which was to progress cycle routes through Ryedale in various ways. The meeting was to be held on Tuesday 30 September 2014 at 7.30pm at Pickering Memorial Hall.

**AGREED** that Councillor Croser and Councillor Spencer would attend on behalf of the Council.

095. (09/14) **CORRESPONDENCE**

(a) Ryedale Safer Neighbourhoods Team – monthly crime statistics for Northern and Southern Ryedale, August 2014. For information. Noted.

(b) The Charles Dickens (Malton) Society – Invitation to visit the 'Counting House Museum' as a private group viewing.

Members noted the invitation but found it impossible to agree a time and date suitable to most Councillors. Therefore the Clerk to write explaining the dilemma and that Councillors would make every effort to visit when it was open in their own time.

096. (09/14) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**Malton and Norton Tidy up Group

It was reported that the Tidy up Group had made a good start on clearing the overgrowth on the riverside under the flood defence wall.

Members felt that thanks should be given to the group and Mr Nick Fletcher, who while part of the group was going the extra mile to improve this area.

097. (09/14) **MEMBERS QUESTIONS**

(a) Councillor Spencer requested permission for Mr Fargher to cut the banking alongside Scotts Hill. Agreed that Mr Fargher be asked to make a further cut of the banking.

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097. (09/14) **MEMBERS QUESTIONS** (continued)

- (b) Councillor Gray reported that he had been asked by members of the local community if the Council had any idea when Church Street was likely to be resurfaced.  
In reply members stated that as there appeared to be no sign of Church Street being resurfaced, it would be a good idea to write to Mr Marr, the Highways Area Manager, and ask if Church Street was still a priority.  
The Clerk to write.

098. (09/14) **EXCLUDED ITEM**

RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public were excluded for the following items of business as the Council considered that the nature of the business to be transacted was prejudicial to the public interest.

- (a) Cemetery Closure  
Members reviewed the closure of the cemetery overnight during the week and at weekends.  
In making the review members noted the extra costs involved and weighed that against the benefits, such as much less dog fouling.  
RESOLVED that the closure of the cemetery overnight during the week and at weekends be made permanent.
- (b) Ryedale Cameras in Action  
The Mayor updated members on the supposed proposals for the future of Ryedale Cameras in Action. The future business plan prepared by part of the cameras committee has been passed to Ryedale District Council. This has not been put forward by the Policy and Resources working party to their committee. It was therefore understood that as from April 2015 Ryedale District Council would no longer be making any payments towards the upkeep and maintenance of the cameras. Noted.

099. (09/14) **DATE OF NEXT ORDINARY MEETING OF THE COUNCIL**

RESOLVED that the next ordinary Meeting of the Council be held on Monday, 20 October 2014, at 7.00pm, in the council chamber.

(Meeting closed at 8.25pm)

\_\_\_\_\_(Chairman)