

# NORTON-ON-DERWENT TOWN COUNCIL

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Minutes of the meeting of the Town Council held in the Council Chamber  
Commercial Street, Norton-on-Derwent on Monday, 21 May 2012 at 7.00pm.

## **PRESENT**

Councillor Mrs D. Keal (Town Mayor) in the Chair;  
Councillors K. Anderson, Mrs J. Denniss, P. Farndale, A.R. Harrison, R. King,  
D. Lloyd-Williams, D. K. Mennell, R. Milner, K. Reveley, H. Spencer, J.T. Stone.  
Also Mrs R. Tierney.

### 001. (05/12) **ELECTION OF CHAIRMAN (TOWN MAYOR)**

Councillor Mrs Dinah Keal was proposed and seconded, there being no other nomination it was;

RESOLVED That Councillor Mrs Dinah Keal be elected to the office of Chairman of the Council and Town Mayor for the council year 2012/13.

Councillor Mrs Keal thanked members for electing her to serve for a further year as Chairman and Town Mayor.

Mrs Keal would also like to re-introduce the concept of a 'Mayor's Charity' and for this year her chosen charity was to be 'Louby's Lifeline'.

### 002. (05/12) **ELECTION OF VICE CHAIRMAN (DEPUTY MAYOR)**

Councillor Ray King was proposed and seconded, there being no other nomination it was;

RESOLVED that Councillor Ray King be elected to the office of Vice Chairman of the Council and Deputy Mayor for the Council year 2012/13.

Councillor King thanked members for electing him to serve as Vice Chairman and Deputy Mayor for the Council year 2012/13.

The Mayor then thanked Councillor Spencer for his service to the Council as Vice Chairman and Deputy Mayor for the previous year.

### 003. (05/12) **APOLOGIES AND ATTENDANCE RECORD**

(a) No apologies all members present.

(b) Members received a copy of their attendance record for the year 2011/12. Noted.

### 004. (05/12) **GUEST SPEAKER**

No Guest Speaker.

### 005. (05/12) **PUBLIC SESSION**

District Councillor Peter Walker was present, but did not comment.

### 006. (05/12) **DECLARATIONS OF INTEREST**

Councillor Spencer declared an interest in agenda item 7, Clerks Report, Bazley's Lane, as a resident of Bazley's Lane.

### 007. (05/12) **REPRESENTATION ON OTHER ORGANISATIONS**

RESOLVED that the following members be appointed to serve as the Council's representatives on the organisations listed below, for the year 2012/13

Malton & Norton Christmas Lights Committee  
Malton & Norton Community Police Committee  
Malton & Norton Dispensary Fund  
Malton & Norton Area Partnership Executive  
Malton & Norton Area Partnership  
Malton Museum Foundation

P. Farndale & Mrs D. Keal  
R. King & Mayor  
D.K. Mennell  
D. Lloyd-Williams  
J.T. Stone  
H. Spencer

Continued.....

007. (05/12) **REPRESENTATION ON OTHER ORGANISATIONS** (continued)

Malton School Endowment Governors	H. Spencer
Milton Rooms Management Committee	Mrs D. Keal
North Yorkshire County Council Area Committee	D.K. Mennell
Norton Youth Brass Trustee	Mrs D. Keal
Ryedale Cameras in Action Management Committee	D.K. Mennell
Ryedale Environmental Forum	H. Spencer & Mrs J Denniss
Ryedale Five Towns Meeting	R. Milner & Mayor
Ryedale Skatepark	Mrs D. Keal & K. Anderson
St Mary's Primary School Governor	H. Spencer
Surestart	Mrs J. Denniss
Yorkshire Local Councils Associations. Ryedale Branch	P. Farndale

008. (05/12) **CONFIRMATION OF MINUTES**

**RESOLVED** that the Minutes of the Town Council meeting held on Monday, 16 April 2012 (Minutes 194 to 211 inclusive) be confirmed and signed by the Chairman.

009. (05/12) **CLERK'S REPORT**Highway Matters

## (a) Points raised at the last meeting of the Council;

- Bazley,s Lane

Members asked if when the closure of Bazley,s Lane takes place would it be possible for the Racing Stables to still have access.

In reply Mr Marr, the Highways Manager stated that they were working closely with the Racing Stables and that access would be maintained at all times. They were even considering scheduling the work to avoid the times when the horses were likely to be about, i.e. working from early afternoon until about 9.00pm.

- Commercial Street

Members asked if the work to finish off the Commercial Street improvement scheme could be carried out at the same time as the Brambling Field junction works.

Mr Marr was very sorry but he was unable to consider this, as he had had to give an undertaking to keep the diversion routes for the Brambling Fields junction works free from other disruptions.

With regard to the double yellow lines at the entrance to Plum Street, Mr Marr was under the impression that these had been done, he was therefore looking into the reasons why they had in fact not been done.

## Other points raised with Mr Marr;

- Installation of the broadband equipment in Commercial Street

When British Telecom had installed the new broadband equipment they had been required to lift some of the flag stones on the pavement, when these had been re-laid they had not been done very well and were quite uneven.

Mr Marr was to send one of his inspectors to have a look and take whatever remedial action was necessary.

- Cheescake Farm Development - installation of Electricity Substation

The new substation installed on Beverley Road, was a H pole with a transformer attached it was situated just outside the 30mph limit very close to the hedge side. Councillor Mennell had asked that due to the ugly look of this H Pole why a proper brick built substation could not have been provided.

Mr Marr had agreed to make enquiries as to the reason it had been installed this way and if it would be possible to change it, but he pointed out that as such the Electricity providers did not need the highways permission they could install as they saw fit.

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009. (05/12) **CLERK'S REPORT** (continued)(b) Cemetery Manager

The applications for the position of Cemetery Manager were well under-way with a closing date set for 24 May. To date in excess of 80 applications had been sent out and over 40 completed applications received.

Short-listing and interviewing were to follow as soon as possible.

(c) British Telecom

To report that from Monday 23 April 2012, British Telecom removed the Town Council's telephone number for purposes unknown. It took until Wednesday teatime for it to be re-instated. Due to the removal however the Broadband contract was considered terminated and therefore there was no internet access available. To re-instate the Broadband took a whole week.

A formal complaint had been lodged with British Telecom but there had been no response to date.

(d) Closed Churchyard Consultation

To report that Ryedale District Council were consulting on options available for the maintenance of all closed churchyards in the district, in particular future arrangements for financing any related works.

As far as Norton was concerned there was only one closed churchyard which was where the old Parish Church of St Nicholas was situated and where the Derwent Pool was now located. This was already being maintained by Ryedale District Council. Although once the consultation was complete the District could decide to charge a levy on the Town Council for it's maintenance.

(e) Information Request

To report a request via e.mail for copies of the Minutes of the Town Council meetings for the months of September, October and November 2011.

The person making the request had only given a name, as Clerk I therefore asked if he would forward his full address and if he felt it appropriate a reason for the request.

In reply he wanted me to explain why this was necessary and whether I was attempting to ascertain if he was an elector of Norton. because I would find that he was not, but since his request was in writing to a Local Authority and he had given his real name under the Freedom of Information Act 2000 he was not required to be an elector of Norton.

In reply to this e.mail while I attached the Minutes requested, I stated that I had not been trying to ascertain anything, but that I would have considered it a common courtesy to provide a full address and possibly a reason for the request.

(f) Next Steps

Invitation to their forthcoming open day, Friday 25 May 2012, at the community cafe Church Street, Norton. From 11am to 2pm.

All items noted by members.

010. (05/12) **TOWN MAYOR/CHAIRMANS REPORT**(a) Seminar for Norton Businesses

The Mayor reported that along with Councillor King she had met with Louise Lunn the Business Liaison Manager at Ryedale District Council, a visit to Welcome Training, the company who would be conducting the seminar was to be arranged and a date set for the seminar itself. Noted.

(b) Events Attended

The Mayor reported on her attendance at:-

- The Talbot Hotel, pre-opening invitation to tea and cakes with guided tours of the re-furbished hotel.
- Pocklington Town Council Civic Service.
- Milton Rooms Committee Meeting.
- Two meetings of the Jubilee Committee.
- Norton on Derwent Town Council Dinner.
- We Love Malton Events Committee Meeting.

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010. (05/12) **TOWN MAYOR/CHAIRMANS REPORT** (continued)(b) Events Attended

- Ryan Swain, Skateboard Challenge in aid of Louby's Lifeline, he raised over £3,000.
- Five Town Councils Meeting at Ryedale House Malton.
- Malton Food Lovers Festival.
- Meeting with Malton and Norton Youth Council.

011. (05/12) **FINANCIAL MATTERS**(a) Accounts paid and for payment

The Clerk reported that accounts nos. 017 to 030 inclusive, amounting to £5956.27, had been paid since the last meeting of the Council.

RESOLVED that account nos. 031 to 038 inclusive, amounting to £4862.74 be paid. Cheques were drawn and signed accordingly.

(b) Financial report

The Clerk's financial report for the period 01.04.12 to 30.04.12 was received.

(c) Budgetary monitoring

The Clerk's report for the period ending 30 April 2012 was received.

012. (05/12) **PLANNING MATTERS**(a) Planning applications referred to the Town Council by Ryedale District Council, for comment and/or recommendation were dealt with as follows: -

- |                |  |
|----------------|--|
| 12/00369/LBC   | Erection of single storey oak framed extension to south elevation to include removal of existing window to create doorway following demolition of existing lean-to greenhouse.<br>Norton Manor 22 Commercial Street, Norton.<br>For Mrs A Wardale<br><u>RESOLVED</u> Recommend Approval. |
| 12/00410/HOUSE | Erection of single-storey extension to side and rear elevations following demolition of existing garage and conservatory.<br>14 The Ridings, Norton.<br>For Mr C Sleightholm.<br><u>RESOLVED</u> Recommend Approval.   |
| 12/00414/ADV   | Display of 1no. externally illuminated double sided logo sign mounted on freestanding brick upright (revised details to refusal 11/01208/ADV dated 10.01.2012)<br>Lidl Foodstore 4A Welham Road, Norton.<br>For Lidl UK GmbH (Mr C Blyth)<br><u>RESOLVED</u> Recommend Approval.         |
| 12/00357/OUT   | Erection of dwelling (site area 0.04ha).<br>Land at 28 Whitewall, Norton.<br>For Susan Major<br><u>RESOLVED</u> Recommend Approval.  |
| 12/00378/HOUSE | Erection of two-storey extension to incorporate single garage to north elevation.<br>37 Glenmore Drive, Norton<br>For Mr Deane Kirby.<br><u>RESOLVED</u> Recommend Approval.   |

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012. (05/12) **PLANNING MATTERS** (continued)(b) Planning decisions notified by Ryedale District Council:Approved

- 11/01145/MFUL      Erection of factory for the production of meat based pastry products together with associated car park, vehicular access, external hard standing area and landscaping. Land at Norton Grove Westfield Way, Norton.
- 12/00165/HOUSE      Formation of 2no. Vehicular accesses with parking/turning area. 10 Scarborough Road, Norton.
- 12/00305/73A      Removal of condition 07 and variation of condition 11 of approval 11/00524/FUL dated 17.08.2011 to state "The development hereby permitted shall be carried out in accordance with the following approved plan(s): 01- Existing details, 12-876-1, 12-876-2 and 12-876-3" substitution of plans 02 and 03. 96 Parliament Street, Norton.
- 12/00327/FUL      Change of use from multiple occupancy residential home to single residential dwelling. Gawain House, 56 Welham Road, Norton.

(c) Letter from Malton Town Council

Members received a copy of a letter sent to the Secretary of State from Malton Town Council, with regard to the planning applications for Wentworth Street Car Park. For information. Noted.

(d) Neighbourhood Plan

Members considered a request from Malton Town Council to make a contribution towards the costs of getting the project to a position where it can be taken forward and can proceed as guided by the Localism Act.

Proposal put forward stated;

- That we do not at this stage make a contribution to the costs to date. Council made a resolution to contribute a sum of £3,000 for future work.

Amendment put forward stated;

- The we are partners in the plan and it is therefore reasonable that this Council makes a contribution, propose that we make a contribution of £2,000 towards the work carried out so far.

The amendment was then proposed and seconded and a vote was taken

- 6 votes for the amendment
- 5 votes against the amendment
- 1 abstention

RESOLVED that the amendment be approved, and a contribution of £2,000 be paid to Malton Town Council towards the costs of getting the Neighbourhood Plan project to its present position.

013. (05/12) **DIAMOND JUBILEE**(a) Jubilee Clock

Members received quotes for the Jubilee Clock, one for a replacement clock at the junction with Wold Street, one for a wall mounted clock positioned above the entrance door to the council building and one for a double sided bracket clock also on the council building.

Following debate it was;

RESOLVED that the double sided bracket clock situated on either the council building or the building next door be approved at an estimated cost of £6,000 plus V.A.T..

The vote being 9 for, and 3 abstentions.

The Clerk to contact the Technical Sales Engineer from Smiths of Derby to proceed with the project.

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013. (05/12) **DIAMOND JUBILEE** (continued)

(b) Planting of spring bulbs Langton Road

Members considered the possibility of planting spring bulbs along the grass verge in Langton Road, in honour of the Jubilee and also to mark the 100th Anniversary of Norton Primary School.

The Clerk to investigate with the Highways Department, the area beyond the 30mph limit towards Bazley's Lane, and to obtain costings for the bulbs.

014. (05/12) **WARD SURGERIES FOR DISTRICT COUNCILLORS**

Members considered a request from District Councillor Mrs Shields to hold regular monthly surgeries in the Council Chamber.

The policy on the use of the chamber allows for District Councillors to hold surgeries provided they are for the benefit of the whole community and are non party political.

RESOLVED that Councillor Mrs Shields be allowed to hold regular surgeries as long as they are in line with the policy on use of the chamber.

015. (05/12) **COMMUNITY INVESTMENT FUND**

Members received a copy of the guidance notes for applying for grant funding of projects, which stated that they had to be considered in conjunction with the District Councillors for Norton.

Following debate on the best way of formulating projects the Town Council might consider they would like to put forward for funding, it was decided that a sub committee be formed who would, once the projects had been agreed, then consult with the District Councillors.

Sub committee to consist of;

- The Mayor Councillor Mrs Keal, Deputy Mayor Councillor King, Councillor Lloyd-Williams, Councillor Anderson, and Councillor Reveley.

A date to meet was to be decided.

016. (05/12) **TOWN SIGNS, LITTER BINS**

Members considered requests for the provision of further Town Signs, and provision of more litter bins at various locations around the town.

Town Signs at the entrance to the town on Scarborough Road and Welham Road were to be considered. The Clerk to contact the Highway Department as to the preferred locations and what permission would be required.

The provision of litter bins in the locations requested was to be considered, with the Clerk to contact the District Council's Streetscene for advice on specific locations and the type of bins that would be best suited.

017. (05/12) **CORRESPONDENCE**

- (a) Ryedale Safer Neighbourhood Team - Monthly Crime Statistics for April 2012, for Malton and Norton. For information. Noted.
- (b) Mr Inman - Letter outlining ideas and comments about the management of the riverside fields and riverbank.  
Councillor Spencer to contact Mr Inman and thank him for his interest.
- (c) Kirkbymoorside Town Council, Mayor Chris Dowie - Thank you for the enjoyable evening at the Civic Dinner. For information. Noted
- (d) Malton Town Council, Deputy Mayor Joan Lawrence - Thank you for lovely evening at the Civic Dinner. For information. Noted.
- (e) Rural Action Yorkshire - Newsletter 'Country Air' copy available in the office. For information. Noted.
- (f) Yorkshire Local Councils Associations - Newsletter 'White Rose Update'. For information. Noted.

Continued.....

018. (05/12) **REPORTS OF REPRESENTATIVES ON OTHER ORGANISATIONS**

No Reports received.

019. (05/12) **MEMBERS' QUESTIONS**

- (a) Members asked if Yorkshire Water could be contacted and asked how long it was likely to be before they repaired the leak in Church Street. The Clerk to make enquiries.
- (b) Councillor Milner asked if there were any By-Laws relating to dogs being kept on a lead when being walked through local streets. The Clerk to make enquiries.
- (c) Councillor Anderson asked if it would be possible for the Highway department to do anything about the vehicles blocking both the footpath and the road by the petrol garage in Church Street. The Clerk to contact the Highway department.
- (d) Councillor King asked what was happening about the digital mapping. In reply it was stated that the Council was waiting to hear from Malton as to whether they were going to have their cemeteries mapped at the same time.
- (e) Councillor King also asked why it appeared that the car wash in Church Street had not complied with the ruling on the planning application. The Clerk to make enquiries.

020. (05/12) **DATE OF THE NEXT MEETING OF THE COUNCIL**

RESOLVED that the next meeting of the Town Council be held on Monday, 18 June 2012 at 7.00pm, in the Council Chamber.

(Meeting closed at 9.10pm)

\_\_\_\_\_(Chairman)

