

NORTON-ON-DERWENT TOWN COUNCIL

In accordance with the provisions of part II of Schedule 12 of the local Government Act 1972, I hereby summon you to attend the Annual Meeting of the Town Council to be held on 16th May 2022 at 7.00pm or on the rising of the Annual Town Meeting, at the Norton Town Council Chamber, The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

AGENDA

1. (a) To Elect a Chairman / Town Mayor for the Council Year 2022/23
(b) To record the Declaration of Acceptance of Office by the Town Mayor
(c) To Elect a Deputy Chairman / Deputy Town Mayor for the Council Year 2022/23
(d) To record the Declaration of Acceptance of Office by the Deputy Town Mayor
2. (a) Apologies for absence
*(b) To receive members attendance record for the Council Year 2021/22. For information.
3. (a) To thank outgoing members for their service to the Council.
*(b) To receive expressions of interest for co-option to the Council and to co-opt if members wish.
4. (a) Guest Speaker to be confirmed.
(b) Public Session (15 minutes maximum)
For members of the public to raise issues, or make comments on matters concerning Norton.
3 Minutes allowed per speaker.
5. Declarations of Interests.
- 6*. Representatives:
To appoint Council Members to serve as representatives on other organisations (previous membership enclosed)
- 7*. Minutes:
To confirm and sign the Minutes of the Council Meeting held on Monday 25th April 2022 (Minutes 178 to 194 inclusive).
- 8*. Clerks Report - to update members on various issues and projects affecting the Town Council.
9. Town Mayors Report:
To inform members of their engagements as the Council's representative, and update members on ongoing projects affecting the Town.
10. Financial matters:
*(a) To report accounts paid since the last meeting of the Council and authorise cheques to be drawn in payment of accounts now submitted.
*(b) To receive the financial report for the period 01.04.22 to 30.04.22.
*(c) To receive the budgetary monitoring report for the month of April 2022.
(d) To review the bank mandate and the signing of cheques.
*(e) (i) To approve the accounts for the year ending 31 March 2022.
(ii) To receive and note the Annual Internal Audit Report for the year ending 31st March 2022.
(iii) To approve the Annual governance statement of the Annual Return for the year ending 31 March 2022, prior to External Audit.
(iv) To approve the accounting statements of the Annual Return for the year ending 31 March 2022, prior to External Audit.

11. Planning Matters:

- * (a) To consider applications for planning permission referred to the Town Council by Ryedale District Council.
- * (b) To receive decisions notified by Ryedale District Council.

12*. Skate Park Matters:

- * (a) Members to receive a report from Cllr. Maietta in connection with the half pipe. Motion 1 to protect as an asset of community value. Motion 2 to proceed with the half pipe, subject to funding proposals. For discussion and / or resolution.
- * (b) Members to receive a report from Cllr. Keal in connection with the half pipe. The motion to proceed with the half pipe, subject to funding proposals. For discussion and / or resolution.

Members to have the opportunity to discuss these proposals collectively rather than (a) and (b), decide which one to proceed with via vote, or create a hybrid of the proposals, via amendments, council should be afforded this flexibility given the substantive nature of the issue.

13*. Payroll and Financial Software Package:

Members to receive a report asking for approval for outsourcing payroll and for introducing a new financial software package. For resolution.

14*. Introduction to Local Council Administration (ILCA):

Members to approve the fee for the clerk to undertake the ILCA qualification. For resolution.

15*. Economic Development Committee:

Members to receive a report from Cllr. Maietta in consideration of the formation of an economic development committee. For discussion and / or resolution.

16. Correspondence:

- * (a) Letter received with reference to Malton & Norton Heritage Centre

17. Reports of representatives on other organisations.

18. Members' questions.

19. Date of next Meeting:

- a) To confirm the date of the next Ordinary Meeting of the Council, on Monday 20th June 2022 at 6.30pm.

S Rainsbury, Town Clerk.

11th May 2022

Norton On Derwent Town Council, Council Chambers, The Old Courthouse,
84b Commercial Street, Norton, Malton, YO17 9ES