

# NORTON ON DERWENT TOWN COUNCIL

## NOTICE OF A MEETING OF THE COUNCIL

Members of the public are invited to attend the meeting of Norton on Derwent Town Council on Monday 16th January 2023 at 6.30pm, in the Council Chamber, 84b Commercial Street, Norton, for the transaction of the following business.

### AGENDA

**1. Emergency Evacuation Procedure**

The Chair to inform members and the public in attendance of the emergency evacuation procedure.

**2. Apologies**

To receive apologies for absence.

**3. Public Session**

To allow residents of the Norton on Derwent Parish to speak.

**4. County & District Member Reports**

To receive reports from Members of North Yorkshire County Council & Ryedale District Council.

**5. Declarations of Interest**

To receive any declarations of interest not already declared under the Town Council's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

**6. Minutes – For Resolution**

To approve Minutes of the Meeting of Norton Town Council on the 19<sup>th</sup> December 2022.

**7. Mayors Announcements**

To inform members of their engagements as the Council's representative, and update members on ongoing projects affecting the Town.

**8. Report of the Town Clerk**

To update members on the officers activity.

**9. Financial Report and Accounts – For Resolution**

**a) To authorise payment of accounts,**

**b) To receive the financial summary to 31st December 2022 (for information),**

**c) To receive the bank reconciliation to 31st December 2022 (for information),**

**d) Agreed budget for 2023/24 (for information).**

**10. Planning Matters – For Resolution**

To consider and make recommendations on applications for planning permission referred to the Town Council and receive decisions notified by Ryedale District Council.

**11. Policy and Financial Regulations Review – For Resolution**

Members to review council policies

**a) Financial Regulations Policy**

**b) Standing Orders**

**c) Risk Assessment Policy**

**d) Internal Audit Policy**

**e) Payments Policy**

**f) Code of Conduct**

**12. CCTV (Hive Library) – For Resolution**

Members to consider the annual running cost of a new CCTV camera at the Hive Library to be monitored via Scarborough Borough Council CCTV Network

**13. To Appoint Internal Auditor – For Resolution**

Members to receive a report on the appointment of an internal auditor.

**14. Correspondence – For Resolution**

Email received from member of the public relating to litter bin on the riverside area.

**15. Representatives**

To receive reports of representatives and consider appropriate action.

**16. Members Questions**

**17. Staffing and Recruitment (EXCLUDED ITEM)**

**18. Date of next Norton on Derwent Town Council Meeting**

Monday 20<sup>th</sup> February 2023, 6.30pm at the Council Chamber, 84b Commercial Street, Norton

Stuart Rainsbury, Town Clerk to Norton-on-Derwent Town Council  
10<sup>th</sup> January 2023