

NORTON ON DERWENT TOWN COUNCIL

NOTICE OF A MEETING OF THE COUNCIL

In accordance with the provisions of part II of Schedule 12 of the local Government Act 1972, Members of the public are invited to attend the Annual Meeting of the Town Council to be held on 22nd May 2023 at 6.30pm at The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

AGENDA

1. Emergency Evacuation Procedure

To note members and the public in attendance of the emergency evacuation procedure.

2. To Elect a Chairman / Town Mayor for the Council Year 2023/24

3. To record the Declaration of Acceptance of Office by the Town Mayor

4. To Elect a Deputy Chairman / Deputy Town Mayor for the Council Year 2023/24

5. To record the Declaration of Acceptance of Office by the Deputy Town Mayor

6. Apologies

To receive apologies for absence and to receive members attendance record for the Council Year 2022/23.

7. Public Session

To allow residents of the Norton on Derwent Parish to speak.

8. County Member Reports

To receive reports from Member of North Yorkshire Council.

9. Declarations of Interest

To receive any declarations of interest not already declared under the Town Council's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

10. Representatives

To appoint Council Members to serve as representatives on other organisations (previous membership enclosed)

11. Minutes

To receive and approve Minutes of the Meeting of Norton Town Council on the 17th April 2023.

12. Mayors Announcements

To inform members of their engagements as the Council's representative, and update members on ongoing projects affecting the Town.

13. Report of the Town Clerk

To inform members on the officers activity.

14. Financial Report and Accounts

a) To authorise payment of accounts.

b) To review the bank mandate and the signing of cheques.

15. Planning Matters

To consider and make recommendations on applications for planning permission referred to the Town Council and receive decisions notified by North Yorkshire Council.

- a) To consider the pre-application consultation for Watts Quarry Extension.

16. Co-option & Staffing Committee

- a) To consider that the council introduces a co-option policy and asks the clerk to draft it based on YLCA template.

- b) To receive the minutes and confirm the request made by the Staffing Committee to increase the Assistant Clerks hours from 8 to 12 hours.

17. Cemetery Regulations

To consider the draft of the Norton Cemetery regulations.

18. MOREhedges Grant (Woodland Trust)

To consider the grant from Woodland Trust to create a hedge line at Eastfield Allotments.

19. Chamber Chairs

To consider the costs for either re-upholstering existing chairs or to buy new replacements.

- a) Costs for re-upholstering existing chairs,
- b) Costs for buy new chairs.

20. Speed Survey (Hambleton Road)

To receive results of a speed survey on Hambleton Road, Norton.

21. Complaint from a Norton resident

To consider how best to respond to the complaint.

22. Neighbourhood Plan

To consider the costs for the remaining stages of the Malton & Norton Neighbourhood Plan.

23. Correspondence

- a) Email from Next Steps – Toilet facilities at Eastfield Allotments,
- b) Letter from a Norton resident – BT pole objection,
- c) Letter from a Norton resident – The Riverside.

24. Representatives

To note reports of representatives and consider appropriate action.

25. Members Questions

26. Date of next Norton on Derwent Town Council Meeting

To agree that the next Town Council meeting be held on Monday 19th June 2023, 6.30pm at the Council Chamber, 84b Commercial Street, Norton.